

DRAFT

Single Point of Entry Resource Team

Meeting Summary

April 11, 2008

Members Present

Anthony Carroll
Eve Casserly
Daniel Ernst
Donna Harvey
Ron Jome
Brian Kaskie
Berdette Ogden
John McCalley
Carla Pope
Mary Ann Young
Susan Frey (for Nicole Schultz)
Lisa Uhlenkamp
Bob Welsh
Kim Anderson (for Mark Wheeler)
Minla White (for Kathy Sutton)
Jerry Wickersham
Jennifer Steenblock (for Eileen Creager)

Members Absent

Alice Holdiman
Tony Dietsch
Representative Tyler Olson
Patrick Palmersheim
Shelly Chandler
Senator Amanda Ragan
Representative Linda Upmeyer
Senator David Johnson
Kristie Oliver
Laura Malone

Other

See attendee sheet - (hard copy only)

Introduction

The Single Point of Entry Resource Team convened in the Chief Mahaska Room of William Penn University in Oskaloosa on, April 11, 2008.

Chairperson Ernst called the meeting to order at 10:35 a.m.

Mr. McCalley opened the meeting by welcoming everyone to Oskaloosa. House file 451 asks the Team to meet in four geographical areas of the state. The upcoming meetings are scheduled to be held in Iowa Falls, Des Moines, Spencer, and Oelwein.

<http://www.state.ia.us/elderaffairs/services/SinglePointOfEntry.htm>

Agenda

Action: There was a motion by Jerry Wickersham, and a second by Berdette Ogden to approve the agenda as presented. All members present voted: Aye. Motion carried.

Approval of February Minutes

Action: There was a motion by Eve Casserly, and a second by Kimber Anderson to approve the minutes as presented. All members present voted: Aye. Motion carried.

Follow-up Information

Bill sponsor clarification

Clarification has been given per the bill sponsors of HF451 as to the legislative intent to the two questions raised at February's meeting. The targeted population for a Single Entry Point system is persons 60 and older. The Team is to develop proposals for an enhanced and coordinated method of accessing existing services.

Homework Update

It was asked of the Team at February's meeting to answer a series of questions to better inform members about all the resources in Iowa that have a connection and interest in the single point of entry. The answers received by the department were compiled in a handout presented to the Team at today's meeting.

Team members were also asked to view the 211 and Life Long Links websites for a broad overview of Iowa services. If you haven't had the opportunity to view these websites please take the time to do so as it delineates the types of services available.

Fully Functioning System

A presentation was given by Joel Wulf, DEA, of the federal trends and elements of a fully functioning system. The presentation provided background information of federal activities and national trends of the Aging and Disability Resource Centers (ADRC). Discussion was held on a variety of matters concerning the ADRC and Life Long Links. Team members shared their opinions, concerns, and visions of a single entry point system.

The presentation may be viewed on the Department of Elder Affairs (DEA) website: <http://www.state.ia.us/elderaffairs/Documents/SinglePointOfEntry/April%2011/ASA-NCOA2008SystemChangestoPromoteLTBalance.pdf>

A handout was distributed to the Team and discussion was held on clarification of options counselors versus case managers.

LifeLong Links Demonstration

A demonstration was given by Joel Wulf, DEA, of the LifeLong Links website. The LifeLong Links website connects consumers and providers with a coordinated entry point to Iowa's existing information and referral resources: Iowa COMPASS, Iowa 211, and the Iowa Association of Area Agencies on Aging (i4a) Iowa Family Caregiver Program. The vision of this site is to provide a coordinated system of information and access for all persons seeking long-term support to minimize confusion, enhance individual choice, and support informed decision-making and access to services. The demonstration provided an overview of site contents and components. Team members discussed the different sites, databases and entities involved in information and referral services.

The PowerPoint used in the demonstration may be viewed on the DEA website:
<http://www.state.ia.us/elderaffairs/Documents/SinglePointOfEntry/April%2011/LifeLongLinksdemoSEP.pdf>

Website addresses and Telephone numbers

Aging and Disability Resources Center – Iowa Department of Elder Affairs
www.lifelonglinks.org

Iowa COMPASS: For persons with disabilities and their family members,
dial (800) 779-2001 or visit www.iowacompass.org.

Iowa 211: Health and human services, dial 2-1-1 or visit www3.irissoft.com/iowa.

Iowa Association of Area Agencies on Aging (i4a): For elder Iowans and their caregivers, dial (866) 468-7887 or visit www.i4a.org.

Next Phase – State Interviews

Interviewing states with varying types of single entry point systems will begin the next phase for the Single Point of Entry System Resource Team. Seven (7) states will be asked to participate in a video conference to answer questions concerning their system and the processes used in development and implementation thereof. The states being asked to participate in a question and answer session include Illinois, Maryland, Minnesota, Nebraska, New Jersey, Oregon, and Nevada.

Debi Meyers, DEA, provided attendees with a chart containing a state-by-state display of the existing single entry point systems in the seven states to be examined. The chart listed three Fully Functioning Categories (Awareness & Information, Access, and Assistance Services) and indicated whether the single entry point in each state provided that service.

<http://www.state.ia.us/elderaffairs/services/SinglePointOfEntry.html>

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The plan is to have a one hour discussion with each state using AARP's video conferencing capabilities. The schedule for the video conferences will be circulated to the Team upon completion for those wishing to participate.

A prepared list of questions to be used in the state interview process was presented to the Team. The questionnaire was discussed, feedback was given, and suggestions were offered and considered by the Team.

Call for Recommendations to the Resource Team

Comment [A1]: Corrections made per SPE meeting held July 14, 2008

A call for proposed recommendations was made. Anyone wishing to propose a recommendation to the Resource Team is able to do so by completing the proposed recommendation form. Recommendations will be discussed at a future meeting to determine which ones will be offered in a report to the General Assembly December 1. Discussion was held on proposed changes to the form **and an extension to the original June 30 submission deadline. Proposed recommendations will be due following state interviews.** The updated form was distributed to the Team electronically and can be accessed [here](#). Send proposed recommendations electronically to danika.rosales@iowa.gov ~~no later than 4:00 PM on Monday, June 30.~~

Public Comment

Carla Pope, Iowa Housing Authority, distributed a brochure and spoke about iowamortgagehelp.com.

Next Meeting

The next meeting of the SPE Resource Team is August 18th in Des Moines, location TBA.

Adjourn

The meeting adjourned at 2:20 p.m.

Submitted by Danika Rosales
Recording Secretary