

Minutes

October 14, 2011

Des Moines, IA

Call to Order

The Iowa Commission on Aging convened a special meeting via conference call. Commissioner Wolf called the meeting to order at 11:36 AM.

Roll Call

Members Present

Daniel Ernst, Chair (11:43)
Judy Bevers
Ralph Wolf
Carole Dunkin
Ken Petersen

Members Absent

Betty Grandquist
Linda Larkin
Sen. Dotzler*
Sen. Johnson*
Rep. Gaskill*
Rep. Pettengill*

The arrival times of members who entered after roll call are noted.

*Non-voting, Ex-officio members

Others Present: Connie Holland, Beth Bahnson, Bob Welsh, Steve Fitzgerald, and Jeanne Yordi.

Agenda

Action: There was a motion by Commissioner Petersen, and a second by Commissioner Bevers to approve the agenda as presented. All members present voted: Aye. Motion carried.

Administrative Rules

Adopt and File: Chapter 10 – Senior Internship Program

The public comment received for Chapter 10 Notice of Intended Action was shared with the commission. The amendments will become effective December 7, 2011.

Action: There was a motion by Commissioner Petersen, and a second by Commissioner Bevers to adopt and file Chapter 10 as presented. All members present voted: Aye. Motion carried.

Discuss the Reduction of Planning & Service Areas (PSAs)

Director Harvey asked the Commission to take action on reducing the number of planning and service areas PSAs in the state of Iowa. The Administration on Aging (AoA) has indicated they are okay with the number of PSAs reflecting the same five areas the commission approved at a prior meeting for the area agencies on aging. Changes will be required to Administrative Rules Chapter 4 – Department Planning Responsibilities and a technical bill will be introduced at the beginning of session to address the area in Iowa Code Chapter 231 that addresses the 13 area agencies on aging.

Iowa Commission on Aging

Action: There was a motion by Commissioner Wolf, and a second by Commissioner Dunkin to authorize the department to move forward with necessary actions to establish five planning and service areas to match the area agencies on aging map already approved by the commission. A roll call vote was taken. All members present voted: Aye. Motion carried.

Public Comment

Bob Welsh, asked if there was still a plan for release of a Request for Proposal (RFP)? The department is in the process of designing an RFP. The department is in contact with entities to help review the RFPs so that it isn't just department staff reviewing them. The entities include DHS, IDPH, DIA, a consumer group, and at least one commissioner. Mr. Welsh recommended the department require letters of intent. If a person doesn't issue a letter of intent they would not be eligible to issue a response to the RFP. The reason he makes this recommendation is that if there are not competing letters of intent it would save the area agencies a lot of expense and time of not having to spend an elaborate amount of time on an RFP. The department will take it under advisement. Mr. Welsh indicated it's a common practice. He spoke in particular of the two agencies where the configuration stays the same that they could make a very simple RFP if there is no other intent. Otherwise they will spend a lot of staff time and money getting together an RFP to ensure they are selected.

Adjournment

There being no further business to discuss at this time, Commissioner Wolf moved, Commissioner Petersen seconded, to adjourn the meeting at 11:55 AM.

Chair

Date

Recording Secretary

Date