

**IOWA TEACHER DEVELOPMENT ACADEMY  
APPLICATION 2006  
Cognitively Guided Instruction (CGI)**

<b>District:</b>	<b>AEA:</b>
<b>Building(s) Requesting Participation:</b>	
<b>Mailing Address:</b>	
<b>E-mail address:</b>	
<b>Contact Person:</b>	
<b>Phone:</b>	

**1) Alignment with District Career Development Plans (3 points):**

Participation in CGI must align with the district and building goals and support the target selected for professional development in the District Career Development Plan and building level plans for PD. Each public school district in Iowa has submitted a District Career Development Plan as part of their CSIP. Prior to applying for participation in this Academy, the district professional development leadership team should review student data and the District Career Development Plan to make sure that CGI aligns well with goals and professional development targets established in the CSIP.

List the mathematics PD target for each building that is considering CGI:
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**2) Leadership Team (3 points):**

The district and/or building should have a well functioning leadership team that plans professional development, engages in decision making about how to sustain PD, and supports the ongoing day to day work of implementing PD initiatives.

Describe the composition of the PD leadership team(s) that operate at the district and building level and explain how the team(s) functions. Provide information about how the team(s) will coordinate and support CGI efforts as part of the district/building professional development.
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**3) Time for collaboration (5 points):**

Adequate time is provided for teachers to engage in collaborative team meetings. Two hours of meeting time per month-two short or one long meeting - will be scheduled to engage in collaborative team meetings with other CGI teachers on the team.

Briefly describe the schedule that will be provided for collaborative team meetings for CGI teachers:

**4) Student Data (5 points):**

Summarize the data that indicate student need:

**5) Team Composition (5 points):**

Participating districts should send a team. Team members should include:

- Primary classroom teachers responsible for math instruction (required)
- Intermediate classroom teachers responsible for math instruction (required)
- Special education, Title I math, At-risk, TAG, ELL teacher (encouraged, not required)
- Building administrator (principal or associate principal) At least one person who has the authority to make decisions about student scheduling, resources, teacher planning time, etc. must be on the team. (required)
- Participation by an AEA consultant is preferred. (A math consultant or a consultant previously engaged in the CGI Teacher Development Academy is strongly recommended.) Each participating school should contact their AEA consultant or the Educational Services Director for their AEA and discuss how the AEA might support this initiative.

**CGI TEAM**

Teacher's Name	Role/assignment


<b>Principal/Building Administrator Name</b>	<b>Position</b>

**6) Assurances**

In order to be considered in this competition the district must assure that the following conditions will be in place. Either the superintendent or building administrator must commit to meeting these assurances by initialing each statement and completing the signature section.

**a) Resources:**

The school district must commit resources for necessary instructional materials for **each** participating teacher for **each** child in his/her class. The manipulatives for each grade level are listed below:

- Kindergarten – at least 100 linking cubes per child
- 1st grade – at least 50 linking cubes per child and base ten materials (at least 25 tens and 25 ones per child)
- 2nd grade – base ten materials (at least 4 hundreds, 35 tens, and 25 ones per child)
- 3rd-5th grade – base ten materials (at least 8 hundreds, 35 tens and 25 ones per child)

Ordering information will be provided to school teams selected to participate.

Assurance: Resources will be provided. _____ Administrator's initials
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**b) Participants must implement the program as designed (required):**

Only teachers trained in CGI should implement CGI methods in a classroom. No one will provide training in CGI unless they have acquired DE recognition to be a trainer.

Assurance: All team members will implement the initiative as designed. Only trainers trained in CGI will implement CGI. No one will provide training in CGI.  _____ Administrator's initials
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