

Technology Literacy Challenge
Fund Grant Application 2001-
2002

Deadline April 27, 2001



Iowa Department of Education

**John O'Connell
Consultant Instructional
Technology**

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Technology Literacy Challenge Fund Grant Application

Your application can not be considered if directions are not followed, if any part or section of your application is missing at the time of submission, or if the application is not received by the deadline. It's the applicant's responsibility to see that all requirements are met.

Introduction

Technology Literacy Challenge Fund (TLCF) grants are intended to provide assistance to schools to ensure that every student in every school will be technologically literate in the 21st Century. The TLCF grant should be viewed as being of assistance in carrying out the applicant's proposed school improvement plan. The TLCF has also been targeted to provide assistance to those schools with the highest numbers and percentages of children living in poverty and with the greatest need for technology. The Four Pillars or goals serve as the basis for the proposed activities to be completed in using TLCF resources. The four pillars are:

- I. Modern computers and learning devices will be accessible to every student.
- II. Classrooms will be connected to one another and to the outside world.
- III. Educational software will be an integral part of the curriculum -- and as engaging as the best video game.
- IV. Teachers will be ready to use and teach with technology.

Guidelines and Requirements

Eligible Applicants

1. All public school buildings are eligible to apply. The Iowa Department of Education will rely on the Iowa Educational Directory for 2000-2001 to determine Iowa "schools" eligible to apply. A school building is considered the eligible unit to submit the grant application, regardless of the grade configuration within the school building. If more than one school building in a district meets this eligibility standard, each school building may submit a separate application. Applicants must follow all specific grant requirements in order to be considered eligible. Only one application per school building is allowed. **IMPORTANT-If a building submits its own application, it may not be part of a consortium application.**
2. If your building has above the state average of students eligible to receive free and reduced lunch, based on Iowa Department of Education records reviewed the first week of April 2000, your application will receive up to 30 additional evaluation points on the scoring rubric (210 total points possible). Each "school," as listed in the Directory, should have its own free and reduced lunch count. For example, if your district has all students in one building (and one kitchen) but is listed in the DE Directory as "Hawkeye High School" and "Hawkeye Elementary School," your Free and Reduced Lunch calculations should be for each listed "school" that is applying. The calculations should break out the free and reduced lunch data for each "school." A separate section (page 11) of the application showing this breakout **MUST** be included in your mailing of the TLCF application. This section should not only show the applicants Free and Reduced Lunch percentage but how it was calculated as based on the district's Free and Reduced Lunch count. These figures will be compared to the district's Free and Reduced lunch, which is posted on the Iowa Department's web page at the following address <http://www.state.ia.us/educate/statistics/index.html>.
3. Elementary schools within a district may form a consortium with up to five (5) schools may participating in the consortium. The purpose of the district consortium is to focus on a problem area common to all involved buildings. A building choosing to enter the district consortium competition can not enter as an individual building. The Free/Reduced Lunch data should be an average of all the elementary buildings that are participating. Each Building must complete the TLCF grant cover sheet and demographic information.
4. An In-kind matching amount must be no less than 20% of the total grant asking.
5. At least 30% of the grant total must be for professional development activities.
6. A district that receives TLCF funds must provide children enrolled in private schools within its boundaries, as well as their teachers and other educational personnel, with an opportunity to participate in the program on an equitable basis. To accomplish this, a district seeking TLCF funding must engage in timely and meaningful consultation with private school officials during the design and development of a TLCF project.
7. Buildings who have previously won two or more TLCF grants not including continuation grants, are not eligible for further competition.

Due: April 27th, 2001

Definitions

A school building - is defined as any configuration of grade levels under one roof and listed in the Iowa Educational Directory for 2000-2001 as a separate building.

Consortium - is a group of buildings of the same grade levels from different districts that have only 1 or 2 teachers for their entire grade level or as a group of elementary buildings from the same district.

In-kind match – the applicant uses funds of their choosing to help support the grant application.

Standards – statements of what students should know and be able to do.

Benchmarks – what a standard looks like at a particular grade (or grade level).

Technology-based instruction – activities in which students achieve success in learning, communication, and technology skills as an integrated component of the curriculum.

Lead Teacher – teachers who have broader responsibilities in the grant but who continue to work with students as regular classroom teachers.

Staff (or Professional) Development – any activity that is designed to improve the professional standing of the local staff. At least 30% of the total budget which may include the in-kind match, for the project must be devoted to professional development.

In-kind match – the district will provide a 20% match of the requested grant funds. e.g. if a district asks for \$40,000 it must have a match of \$8,000. The total budget for the grant is \$48,000.

CSIP – Comprehensive School Improvement Plan which a district must have on file with the AEA in order to be eligible.

Notification of Awards

Applicants will be notified on or before May 25th, 2001 as to whether their application will be funded. All activities for funded grants must be completed by September 30th, 2002. Final awards will range between \$15,000 - \$40,000.

Continuation grants can NOT exceed \$17,000 in TLCF funds. Consortium awards will range from \$40,000 - \$100,000. Allocations will not exceed \$20,000 for a each school participating in a consortium.

Appeals Process

A properly submitted program application to the Iowa Department of Education may be appealed within ten (10) business days of notification of denial. The Appeal must be based on grounds that the process was conducted outside of the statutory authority, violated state or federal law, policy, or rule, did not provide adequate public notice, was altered without adequate public notice or involved conflict of interest by staff or committee members {281 IAC 7 (5)}.

Rejection of Proposals

The Iowa Department of Education reserves the right to reject any and all proposals received as a result of this announcement. In addition to the above, the Iowa Department of Education may also apply other factors in making funding decisions, such as: (a) geographical distribution, (b) duplication of effort or funding, (c) performance on previous grant activities, and (d) creativity and innovation in serving the education community.

Due: April 27th, 2001

Technology Literacy Challenge Fund Grant Application Content Requirements:

* The rubrics, which the reading team will use to score your application, are included as a part of this packet and may also be downloaded from the Iowa Department of Education TLCF web site (<http://www.state.ia.us/educate/grants/index.html>).

Grant Proposal Components Applications received late, incomplete applications or applications exceeding the page limitation, font size, double spacing or margins, all others requirements will not be considered for funding. (make sure the pages in your application follow this order):

- A. **Grant Cover Sheet** (enclosed form) – **MANDATORY (NOT SCORED) (Not part of the 10 page maximum)**
 - Complete all information requested on this page. It should be the first visible page in your grant application. No other cover or page should precede it.
 - Signatures on the original application should be the original ones. Your additional two copies of the application may be reproduced, including signatures. **No signature stamps** are allowed. Unsigned applications will not be considered.
- B. **TLCF checklist** (enclosed form) – **MANDATORY (NOT SCORED) (Not part of the 10 page maximum)**
- C. **Demographic Information Sheet** (enclosed form) - **MANDATORY (Scored) (Not part of the 10 page maximum)**
 - Complete all information requested on this page.
 - Schools will be given **0 - 60 points** based on the need for technology as indicated by information from the **Demographics Information** page of the application.
 - Complete Free and Reduced Lunch worksheet provided and include it as part of your application. Place it immediately behind the Demographic Information Sheet.
- D. **Free and Reduced Lunch Count** – **MANDATORY (Scored)**
 - **Schools** with more than the state average Free and Reduced Lunch percentage of 26.3% will receive up to **30 bonus points**. (Located on the demographics Information Sheet). Must include the completed section as to how your building's percentage was based on the reported district figure.
- E. **Private School Involvement** (enclosed form) – **MANDATORY (NOT SCORED) (Not part of the 10 page maximum)**
 - Describe the private school's participation and involvement in the planning and implementation of the project. This written description must not exceed the page provided and will not be counted as one of the 10 - page narrative maximum.
- F. **Budget Estimate Worksheet** (enclosed form) – **MANDATORY (NOT SCORED) (Not part of the 10 page maximum)**
 - Complete and include the Budget Estimate Worksheet with your application, Budget estimates must not exceed the allocated dollar amount for your category. This figure should include a 20% in-kind match from the building or district. This figure should also reflect a minimum 30% of the total budget for staff development
- G. **Agreement and Assurances** (enclosed form) – **MANDATORY (NOT SCORED) (Not part of the 10 page maximum)**
 - Complete and include Letter of Agreement and Assurances with your application.
- H. **Proposal Abstract/Summary** (enclosed form) – **MANDATORY (NOT SCORED) (Not part of the 10 page maximum)**
- I. **Grant Proposal Format Section (narrative)** – **MANDATORY (SCORED)**

Attach the narrative portion of the proposal to the cover sheet and other mandatory sheets. The narrative should be **no more than ten (10) pages in length, double - spaced, and in a font no smaller than ten (10) points. Margins must be equal to at least 3/4 inch or greater. No tables or indented single space text are allowed.** The identified areas of the district's CSIP could be attached in an appendix as a supplement to the application. All application pages (cover sheet and narrative) must be securely stapled. Please **do not** use special bindings and binders. Relevant support document attached to the application must be kept to a minimum. Supplementary materials such as commercial publications and videotapes will not be reviewed.

Due: April 27th, 2001

INSTRUCTIONS for Grant Proposal narrative : Applicants are requested to develop a narrative following the format provided below. The proposal must address the building or consortium selected area(s). The proposal must include each of the areas listed below and is to be limited to not more than ten (10) pages formatted as described above. Please refer to the scoring rubric

1. **Description:** Address how this need was determined. Include information on the data source and a brief analysis of the data for the selected focus area of the application. Basic Question(s): Why do you need this grant? On what information do you base this request? **(0- 30 points)**
2. **Proposed Initiative or Action Plan:** a clear description of the proposed initiative or action plan, its connectedness to the applicant's CSIP, the TLCF four pillars, and to the identified district standards and benchmarks. This should include a description of the method of the research conducted on best practices. Basic Question: How will the proposed initiative or action plan support the grant recipients learning goal(s). **(0- 42 points)**
3. **Software and On-line Resources:** Basic question: How effective does the application make use of the internet and other electronic resources to support the proposed initiative? **(0- 12 points)**
4. **Professional Development:** a plan, which defines the training schedule, and goals that the staff engaged in during the implementation of the proposal. **IMPORTANT** – 30% of the total budget must be allocated for staff development. This should link to the description of planned activities described in the budget worksheet page. **(0- 30 points)**
Basic Question: How will your teachers be trained to better integrate technology into your CSIP and the curriculum to improve student learning?
5. **Parents and Community Involvement:** a description of how parents, public libraries, business leaders and community leaders have been involved in the development of the proposal. **(0- 6 points)**
Basic Question: How were they involved from the start of the development of the proposal?
6. **Equity and Access:** a description of how the proposal will help promote equity in education and provide access for teachers, parents and students to the best teaching practices and curriculum resources, including students enrolled in private schools, their teachers and other educational personnel. **(0- 6 points)**
Basic Question: How will everyone have access to the resources that this initiative proposes?
7. **Evaluation:** describe the process of ongoing evaluation of how technologies acquired will 1) impact teaching, 2) improve student learning, 3) be integrated into the school's curriculum, and 4) meet at least one of the National Education Goals and any challenging content or student performance standards. **(0- 24 points)**

NATIONAL EDUCATION GOALS

All Children Ready to Learn	90% Graduation Rate
All Children Competent in Core Subjects	First in the World in Math & Science
Adult Literacy/Lifelong Learning	Disciplined and Drug-Free Schools
Teacher Education and Professional Development	

Basic Question: What are the major impacts envisioned for teaching, learning, curriculum, and at least one of the National Educational goals? What evidence of this impact will you have? How will you report this evidence?

Details of the Technology Literacy Challenge Fund legislation can be found at the following URL:

<http://www.ed.gov/Technology/TLCF>

Due: April 27th, 2001

Technology Literacy Challenge Fund Audit

1. The applicant must enclose a limited copy of the recently filed Comprehensive School Improvement Plan (CSIP). The limited copy should be of those areas that are to be addressed by application. Your district's standards and benchmarks for the targeted area(s) should also be included as part of your response to this RFP.
2. The accompanying Technology Literacy Challenge Fund Grant Requirement Checklist must be used with your limited copy of your CSIP or other supplemental material to be certain that the Technology Literacy Challenge Fund legislation requirements are addressed.
3. Grant requirements from the Technology Literacy Challenge Fund Checklist not clearly identified in your district's CSIP **MUST** be included as supplemental materials in support of the application.
4. Select and identify team members who will form the lead group for the school and is responsible for implementing the proposed action plan.

Due: April 27th, 2001

A. TLCF Grant Cover Sheet

PLEASE TYPE

Technology Literacy Challenge Fund Grant Application

School Name _____
School Address _____ City, State, Zip _____
School Principal _____ Phone Number _____
Fax Number _____ e-mail _____ AEA # _____
School District _____ Fed ID # _____
School District Address _____ City, State, Zip _____
Superintendent _____ Phone Number _____

Grant contact person (who can answer questions about this grant):

Name _____ Phone Number _____
School District person authorized for contract signature _____
Title _____ Phone _____ email _____
Address _____ City, State, Zip _____

Support Signatures: Superintendent's signature indicates assurance that the financial assistance provided shall supplement and not supplant current district funding and is in agreement with all parts of the application. Superintendent, Principal and representative of teachers: Your signatures indicate support and responsibility for the grant proposal submitted. Your signatures certify that, to the best of your knowledge, the information contained in this application is accurate and complete. If multiple building application, each building must submit one of these pages. If all buildings are in the same district then the superintendent and AEA consultant need only sign the top cover sheet.

Signature, District Superintendent _____ Date _____

Typed Name _____

Signature, School Principal _____ Date _____

Typed Name _____

Signature, Lead Teacher _____ Date _____

Typed Name _____

Signature, AEA Consultant _____ Date _____

Typed Name _____

To be eligible, grant applications must be RECEIVED at the Iowa Department of Education on or before April 27th, 2001, by 4:30 p.m.

IMPORTANT!! You must check (place an X on the line provided) one and only one of the following as this will determine which category your application will be placed. Please be sure you are familiar with the categories (see next page for descriptions) before you select one of the categories below, as this is a *non-changeable item* once the grant has been submitted. This determines the pool of grants for which you are competing.

This is a grant application for **General** **Consortium** **Continuation**

FAX NOT ACCEPTED

Hard copies delivered or mailed to: John O'Connell
Iowa Department of Education
Grimes State Office Building
Des Moines, Iowa 50319-0146

This cover sheet **MUST** be completed and used for the cover for the grant.
Submit one (1) signed original and two (2) copies of the total application.
Include just one (1) copy of the limited CSIP plus supplements.

DO NOT send this sheet in with your application.

Descriptions, number of grants possible, and amount of grant allocation in each category of the components of the TLCF

General - (Maximum number of grants possible 50 at \$40,000 – this figure does not include 20% in-kind match)

This application area is open to all academic areas and all grade levels. The application must focus on an area that the school has determined, based on a school's student achievement data, it wants to improve student learning and to meet its general comprehensive school improvement goals and annual improvement goals through the integration of technology. The application should utilize the latest research and address how the use of technology will help the students and school improve student learning and how this learning will be assessed and reported in the final TLCF report and/or in the Annual Progress report for school improvement. If at all possible but it is not necessary, the application should link to any of the three areas reading, mathematics, and science, since these are the areas for which districts must report improved student learning as it relates to their Comprehensive School Improvement reports and annual improvement report..

Continuation -(Maximum number of grants possible 30 at \$17,000 – this figure does not include 20% in-kind match)

This application is available to previous grant winners who have not received a continuation grant in the past. Applicants should focus on the reasons the funds are needed to complete their previously funded project as well as the anticipated outcomes.

Consortium (The maximum number of grants in the consortium is counted under the general category unless this is a continuation consortium in which case it will be counted as part of the total of continuation grants) range of grants is \$40,000 - \$100,000, \$20,000 per consortium member with a maximum of five members in one consortium.

There can be two types of consortiums

Consortium Type 1

This area exists for schools who have just one to two teachers per grade level and want to form a team. A team consists of no more than twelve (12) teachers from at least one other district but no more than three districts may be involved, plus their building administrators and AEA personnel. The purpose of this consortium is to focus on a problem area that all members have in common as identified through their action research phase. One district will serve as the fiscal agent for the others. Each member of the consortium will have to fill out the following forms (an average of the data submitted will be used to determine an applicant's score in the categories completed): A - TLCF Grant Cover Sheet (each sheet is to be placed behind the fiscal agent's sheet which should be the first sheet under each letter), B -Technology literacy challenge fund grant requirement checklist, C & D - Technology Literacy Challenge Fund Grant Demographic Information, E - Participation of private schools, G - Technology Literacy Challenge Fund Grant Agreements and Assurances.

Consortium Type 2

Elementary schools within a district may form a consortium, up to five (5) schools may participate in the consortium. The purpose of the district consortium is to focus on a problem area common to all district level buildings. A building choosing to enter the district consortium competition can **NOT** enter as an individual building. The Free/Reduced Lunch data should be an average of all the elementary buildings that are participating. Each Building must complete the TLCF grant cover sheet and demographic information. An In-kind matching amount must be no less than 20% of the total grant request. 30% of the grant total must be for professional development activities. Each member of the consortium will have to fill out the following forms (an average of the data submitted will be used to determine an applicant's score in the categories completed): A - TLCF Grant Cover Sheet, B -Technology literacy challenge fund grant requirement checklist, C - Technology Literacy Challenge Fund Grant Demographic Information, E - Participation of private schools, G - Technology Literacy Challenge Fund Grant Agreements and Assurances.

Due: April 27th, 2001

**B. TECHNOLOGY LITERACY CHALLENGE FUND GRANT REQUIREMENT
CHECKLIST
ESEA SECTION 3135**

LOCAL APPLICATION:

Each local educational agency desiring assistance from a State educational agency under section 3132 (a)(2) shall submit an application, consistent with the objectives of the systemic statewide plan, to the State educational agency at such time, in such manner and accompanied by such information as the State educational agency may reasonably require. Such application, at a minimum, shall:

<i>On the line next to each TLCF requirement below write the page number of the district's Comprehensive School Improvement Plan where the requirement is addressed OR write "supplement" to indicate that supplemental materials are attached to the district's Comprehensive School Improvement Plan explaining how the TLCF requirement will be addressed.</i>	
	(1) include a strategic, long - range (three to five - year), plan that includes--
	(A) a description of the type of technologies to be acquired, including specific provisions for inter-operability among components of such technologies and , to the extent practicable, with existing technologies;
	(B) an explanation of how the acquired technologies will be integrated into the curriculum to help the local educational agency enhance teaching
	(C) an explanation of how programs will be developed in collaboration with existing adult literacy service providers (ex. Higher education, AEA's community colleges) to maximize the use of such technologies;
	(D) staff training and support:
	(i) a description of how the local educational agency will ensure ongoing, sustained professional development for teachers, administrators, and school library media personnel served by the local educational agency to further the use of technology in the classroom or library media center; and
	(ii) a list of the source or sources of ongoing training and technical assistance available to schools , teachers and administrators served by the local educational agency, such as State technology offices, intermediate educational support units, regional educational laboratories or institutions of higher education;
	(E) a description of the supporting resources, such as services, software and print resources, which will be acquired to ensure successful and effective use of technologies acquired to ensure successful and effective use of technologies acquired under this section;
	(F) the projected timetable for implementing such plan in schools;
	(G) the projected cost of technologies to be acquired and related expenses needed to implement such plan, and
	(H) a description of how the local educational agency will coordinate the technology provided pursuant to this subpart with other grant funds available for technology form State and local sources;
	(2) describe how the local educational agency will involve parents, public libraries, business leaders and community leaders in the development of such plan;
	(3) describe how the acquired instructionally based technologies will help the local educational agency:
	(A) promote equity in education in order to support State content standards and State student performance standards that may be developed and
	(B) provide access for teachers, parents and students to the best teaching practices and curriculum resources through technology; and
	(4) describe a process for the ongoing evaluation of how technologies acquired under this section:
	(A) will be integrated into the school curriculum; and
	(B) will affect student achievement and progress toward meeting the National Education Goals and any challenging State content standards (District Standards) and State (District)student performance standards that may be developed .

NOTE: Readers will primarily use your District 's CSIP as a reference during the rating process.

C. Technology Literacy Challenge Fund Grant Demographic Information

School Building: _____

School District: _____

1. Building Student Enrollment - Certified student count submitted to the Iowa Department of Education on (September 15, 2000) _____
2. Number of teachers in building stated in FTE. _____
3. Number of administrators in building stated in FTE. _____
4. Square footage in school building. _____
5. Number of Classrooms (include Special Education, Title I, Counselor, English as a Second Language, etc.) _____
6. Number of classrooms connected to the Internet. _____
7. Number of computers in building. The computers counted must be district owned and have a specific building location. Computer must be capable of running the operating and networking systems required for planned local area network (LAN) operations. The following are examples of computers that meet this definition: (DO NOT count apple iie, MAC SE, LC LCII, LCIII, ci, vi, vx, LCIII, LC 520, and LC 550 or PC 8088 or 286, 386, 486)

Macintosh: _____
power Macintosh 7600/120 or higher with at least 24MB of RAM and at least 200 MB of hard drive space

PC: _____
Computers operating at 133 MHz or faster with at least 32 MB RAM and at least 166 MB of hard disk storage and color VGA monitors

8. What was the Free and Reduced lunch percentage of your district based on Department of Education records for the first week of either October 2000 or April 2001 (which ever is posted on the web at the time of the application) _____ (Available on the Department of Education web site (<http://www.state.ia.us/educate/statistics/index.html>))
9. What is your building's percentage of Free and Reduced Lunch? _____. Using the areas below show how this figure was derived from District's Free and Reduced Lunch figure, which is? _____

District total number of students participating in the Free and Reduced Lunch program _____

Building total number of students participating in the Free and Reduced Lunch program _____
(Population should be what was used to determine the district's latest application as reflected on the department's web page).

Percentage of building population cited in number one above that are in the F/R L program _____

Information on Private School Participation

A local education agency (LEA) that applies for and receives TLCF funds must provide children enrolled in private schools, as well as their teachers and other educational personnel, with an opportunity to participate in the program on an equitable basis. To accomplish this, an LEA seeking TLCF monies must engage in a timely and meaningful manner consultation with appropriate private school officials during the design and development of a TLCF project. The consultation should address how the needs of the private school children would be identified, the services that would be offered, how and where those services would be provided, and service assessment. The consultation should also address the opportunities of private school teachers and other educational personnel to participate in professional development activities.

The participation of private school children and personnel in TLCF program is subject to certain limitations:

The services provided with TLCF monies must be secular, neutral, and non-ideological.

The control of TLCF monies and the title to any equipment bought with TLCF monies must remain with the public agency.

Employees of the public agency must provide TLCF services, or through a contract with a person or organization that is under the control or supervision of the public or supervision of the public agency and independent of any private school or religious organization.

The TLCF monies may not be used for repairs, minor remodeling or construction of private school facilities.

The TLCF monies must be use to supplement, and in no case supplant, the level of services that would in the absence of these funds be available for participating private school students and educational personnel.

The TLCF monies must be used to meet the special educational needs of participating children who attend private school and their teachers and other educational personnel, and not for the needs of the private school or of the general need of children or staff in the private school

With appropriate safe guards, TLCF monies may be use for the purchase of computer and software for use in private schools. However, the computer and software remain district property. To avoid all confusion as to care and maintenance of said equipment, it is strongly recommended that a signed agreement listing each parties responsibilities be entered into.

TLCF funds should not be used to wire private schools, as it would become very problematic for districts to monitor TLCF supported activities for compliance with the relevant limitations on the use of federal funds, particularly the requirement that TLCF monies be used only for secular purposes.

Private school should have an equitable share of TLCF funds but not in any way be given the idea that they will receive the money directly for the government or district.

Due: April 27th, 2001

D. PARTICIPATION OF PRIVATE SCHOOLS

APPLICANT: _____

INSTRUCTIONS: Applicants for this program must, after meaningful consultation with appropriate private school officials, provide children enrolled in private schools, as well as their teacher and other educational personnel, with an opportunity to participate on an equitable basis in this program. Please mark one:

- _____ There are **no** private schools located within the geographic region served by this proposal.
- _____ Yes, There is a private school within the district boundaries but the private school chose not to participate. Provide proof of contact or rejection of opportunity to participate
- _____ There is **at least one** private school located within the geographic region served by this proposal and they are participating.

Complete items 1 and 2 below. Use backside of this sheet if necessary.

1. Describe how the federal requirements for participation of private school children, as well as teachers and other educational personnel will be met, including: a) how the needs of private schools will be identified.
b) the services to be offered.
c) how the services will be provided.
d) service assessment.
e) opportunities for teachers and other educational personnel to participate in in-service training activities

Note: TLCF legislation requires that a local education agency that receives TLCF funds provide children enrolled in private schools, as well as their teachers and other educational personnel, with an opportunity to participate in the TLCF program on an equitable basis. The private school(s) must be consulted with during planning. Your school's application will not be eligible for consideration if this requirement is not met.

Due: April 27th, 2001

E. Technology literacy Challenge Fund Grants Budget Estimate Worksheet

(Do Not exceed MAXIMUM allowed in grant area in estimate)

Use of Funds. Please check all the appropriate boxes and underlines to indicate how the district used the TLCF grant award and in-kind matching funds during this period of the grant. Percentages for the TLCF **must** total 100%. The estimated amount does include in-kind matching funds. If no TLCF funds are being used for a specific activity then indicate in the appropriate box.

(1) Use of Funds

- Professional Development: Focus on technology use and skills**

Estimated Percentage of TLCF funds _____

Estimated Amount of TLCF funds _____

Estimated Amount of in-kind match funds _____

- Professional Development: Focus on integrating technology for instruction**

(2) Grade Levels Most Affected:

- All*
 Elementary
 Middle
 Secondary

Subject Areas Most Affected:

- ___ *All*
___ *Reading and Language Arts*
___ *Mathematics*
___ *Science*
___ *Social Studies*
___ **Other: please specify** _____

- No TLCF funds will be used for this purpose
- No funds will be used for this purpose
- No activities are planned for this area

Description of planned Activity(ies)

Maintenance and Technical Support

Estimated Percentage of TLCF funds _____
Estimated Amount of TLCF funds _____
Estimated Amount of in-kind match funds _____

Grade Levels Most Affected:

- All*
- Elementary*
- Middle*
- Secondary*

Subject Areas Most Affected:

- ___ *All*
- ___ *Reading and Language Arts*
- ___ *Mathematics*
- ___ *Science*
- ___ *Social Studies*
- ___ *Other: please specify* _____

- No TLCF funds will be used for this purpose
- No funds will be used for this purpose
- No activities are planned for this area

Description of planned Activity(ies)

Hardware

Estimated Percentage of TLCF funds _____
Estimated Amount of TLCF funds _____
Estimated Amount of in-kind match funds _____

Grade Levels Most Affected:

- All*
- Elementary*
- Middle*
- Secondary*

Subject Areas Most Affected:

- ___ *All*
- ___ *Reading and Language Arts*
- ___ *Mathematics*
- ___ *Science*
- ___ *Social Studies*
- ___ *Other: please specify* _____

- No TLCF funds will be used for this purpose
- No funds will be used for this purpose
- No activities are planned for this area

Description of planned Activity(ies)

Connectivity: Wiring and Infrastructure

Estimated Percentage of TLCF funds _____

Estimated Amount of TLCF funds _____

Estimated Amount of in-kind match funds _____

Grade Levels Most Affected:

- All*
- Elementary*
- Middle*
- Secondary*

Subject Areas Most Affected:

- ___ *All*
- ___ *Reading and Language Arts*
- ___ *Mathematics*
- ___ *Science*
- ___ *Social Studies*
- ___ *Other: please specify* _____

- No TLCF funds will be used for this purpose
- No funds will be used for this purpose
- No activities are planned for this area

Description of planned Activity(ies)

Connectivity: Costs for Services

(e.g. maintenance contract, ISP costs, etc.)

Estimated Percentage of TLCF funds _____

Estimated Amount of TLCF funds _____

Estimated Amount of in-kind match funds _____

Grade Levels Most Affected:

- All*
- Elementary*
- Middle*
- Secondary*

Subject Areas Most Affected:

- ___ *All*
- ___ *Reading and Language Arts*
- ___ *Mathematics*
- ___ *Science*
- ___ *Social Studies*
- ___ *Other: please specify* _____

- No TLCF funds will be used for this purpose
- No funds will be used for this purpose
- No activities are planned for this area

Description of planned Activity(ies)

Software and Online Resources

Estimated Percentage of TLCF funds _____
Estimated Amount of TLCF funds _____
Estimated Amount of in-kind match funds _____

Grade Levels Most Affected:

- All*
- Elementary*
- Middle*
- Secondary*

Subject Areas Most Affected:

- ___ *All*
- ___ *Reading and Language Arts*
- ___ *Mathematics*
- ___ *Science*
- ___ *Social Studies*
- ___ *Other: please specify* _____

- No TLCF funds will be used for this purpose
- No funds will be used for this purpose
- No activities are planned for this area

Description of planned Activity(ies)

Distance Learning (telecourses, web PD)

Estimated Percentage of TLCF funds _____
Estimated Amount of TLCF funds _____
Estimated Amount of in-kind match funds _____

Grade Levels Most Affected:

- All*
- Elementary*
- Middle*
- Secondary*

Subject Areas Most Affected:

- ___ *All*
- ___ *Reading and Language Arts*
- ___ *Mathematics*
- ___ *Science*
- ___ *Social Studies*
- ___ *Other: please specify* _____

- No TLCF funds will be used for this purpose
- No funds will be used for this purpose
- No activities are planned for this area

Description of planned Activity(ies)

Evaluating Impact

Estimated percentage of TLCF funds _____
Estimated Amount of TLCF funds _____
Estimated Amount of in-kind match funds _____

Grade Levels Most Affected:

- All*
- Elementary*
- Middle*
- Secondary*

Subject Areas Most Affected:

- ___ *All*
- ___ *Reading and Language Arts*
- ___ *Mathematics*
- ___ *Science*
- ___ *Social Studies*
- ___ *Other: please specify* _____

- No TLCF funds will be used for this purpose
- No funds will be used for this purpose
- No activities are planned for this area

Description of planned Activity(ies)

Other: please specify _____

Estimated percentage of TLCF funds _____
Estimated Amount of TLCF funds _____
Estimated Amount of in-kind match funds _____

Grade Levels Most Affected:

- All*
- Elementary*
- Middle*
- Secondary*

Subject Areas Most Affected:

- ___ *All*
- ___ *Reading and Language Arts*
- ___ *Mathematics*
- ___ *Science*
- ___ *Social Studies*
- ___ *Other: please specify* _____

- No TLCF funds will be used for this purpose
- No funds will be used for this purpose
- No activities are planned for this area

Description of planned Activity(ies)

F. Technology Literacy Challenge Fund Grant Agreements and Assurances

As an eligible applicant for the Technology Literacy Challenge Fund Grants, our school agrees to the following upon selection as a grantee:

1. To abide by the expectations for project development and completion as set forth in the grant guidelines and request for proposals.
2. To fulfill the goals and objectives set forth in the submitted proposal.
3. To abide by the budget expenditures and categories that are approved upon selection as a grantee with expenditures completed on or before September 30, 2002
4. At a minimum, to submit periodic progress reports and as otherwise required and to interact on a monthly basis with the Department of Education, Office of Technology contact person regarding components of the project.
5. To collect and provide data as required by the Iowa Department of Education or the U.S. Department of Education.
6. To develop and submit a final project evaluation and dissemination report to the Department of Education by September 30, 2002. The four pillars of the Technology Literacy Challenge will be specifically addressed. The four pillars are:
 - I. Modern computer and learning devices will be accessible to every student.
 - II. Classrooms will be connected to one another and tot he outside world.
 - III. Educational software will be an integral part of the curriculum -- and as engaging as the best video game.
 - IV. Teachers will be ready to use and teach with technology.
7. To provide at least two ICN teleconferences and /or presentations and provision for site visitations during the period of July 2001 through September 2002 to disseminate the results of the project to Iowa school districts.

Superintendent of Schools

Building Principal

School District

School Building

Date

Date

Lead Teacher signature

Parent Representative signature

School Name

School Name

Date

Date

AEA Consultant signature

Technology Coordinator signature

AEA Name

District

Date

Date

G. PROPOSAL ABSTRACT

APPLICANT: _____

INSTRUCTIONS: The Abstract must be limited to THIS page. Provide on this page a few brief paragraphs which summarize the Narrative Proposal, including:

1. Goals of the Proposed Initiative:
2. Description of the Proposed Initiative:
3. Benefits to Students:

****If your Proposal is selected, you will be asked to submit an electronic copy of this page in an RTF format either on a 3.5 IBM formatted diskette or an e-mail to John O'Connell at john.o'connell@ed.state.ia.us**