

SAFE SCHOOLS HANDBOOK
FEEDBACK SHEET

Reviewer: _____

Purpose of the Handbook:

To provide

- school leaders with a comprehensive guide for school safety with information ranging from youth development/prevention, to early intervention strategies, to dealing with complex, severe situations including crisis response.
- a single, updateable resource that consolidates an array of safe schools documents into one place;
- schools with a framework for creating a safe, welcoming school environment that is conducive to learning
- guidance sufficient to improve the quality of crisis management plans across the state.

Performance Requirements

- Brings together prevention with crisis response.
- Consolidates a variety of Federal and State resources regarding school violence into one place.
- Is easy to identify and easy to use.
- Can be updated.
- Meets the standards of what is known about effective practices of violence prevention and crisis management.
- Can be placed on the Internet as an interactive document.
- Promotes collaboration of kids, families, and community agencies.

Givens:

- Contents are consistent with existing Federal and State laws and policy.
- Does not contradict the content of any other officially distributed state documents.

Overall Description:

- A hardcover 3-ring binder and contents as well as a CD with the reprintable contents will be distributed to the superintendent of every school district and the chief administrator of every non-public school in Iowa
- A CD will be distributed to every school building in the state.
- Reproducible content will be placed on the Department's website.
- The content will be regularly updated via the web.

Groups/Individuals providing input/feedback:

- Internal Discipline Committee
 - Success4 Core Committee
 - Carol Greta
 - IASB – Mary Gannon
 - Iowa Police Academy – Scott Moline
 - Emergency Management – Tracy Epps
 - Employers Mutual Company – Robert Jester
 - Attorney General's Office – Marilyn Lantz
 - Drake Resource Center – Carl Smith
 - School Administrator's of Iowa – Marc Haack
 - Iowa Highway Patrol - Capt. Mike Downs
- } Appointment to be re-scheduled

(Over)

Review Process

- **Review of the Purpose:** Are the purposes for which the handbook has been developed valid? Are there any other reasons why such a document is/is not needed?

- **Scope of the Crisis Management Section:** Is the scope of the Crisis Management Section aligned with its purpose? Are all sections appropriate? Should any section be added?

- **Content Review:** Is the content of each section complete? Is it accurate?

- **Dissemination:**

- **Next Steps:**